# General Business B.B.A. Degree

Corporate Communication and Technology Concentration

The General Business major provides students with a learning experience that will prepare them to begin a career in business and convince them that this is the first step in a lifelong educational process. We will provide the know-how needed in a growing company or for starting a business. The general business major develops broad capabilities in several areas of business: marketing, management, international business, finance, and information systems. The flexibility of the General Business program and student-centered faculty enable students to customize an academic program to fit their needs.

# Student Organizations, Co-operative Education, and Internships

Successful careers in business administration necessitate highly developed personal skills. An analytical mind, able to quickly assess large amounts of information and data, is very important, as is the ability to consider and evaluate the interrelationships of numerous factors. Our graduates must also be able to communicate clearly and persuasively. Other competencies critical for managerial success include leadership, self-confidence, initiative, motivation, decisiveness, flexibility, sound business judgment, and determination. Students gain these competencies both in the classroom and in real-world settings. Membership in student clubs and professional organizations and participation in the co-op programs are integral parts of the General Business program and complement academic work.

Throughout your program, you will find faculty members who are accessible and willing to help, computer labs that are state-of-the-art, and activities such as the Professional Development Series that are structured to provide additional professional experiences outside of the traditional classroom.

#### For More Information

College of Business 108 Business & Technology Center Eastern Kentucky University 521 Lancaster Avenue Richmond, KY 40475-3102 859-622-1377

https://business.eku.edu/



Students interested in a general business major and who have a minimum ACT composite score of 24 and a high school minimum 3.0 cumulative grade point average may apply for the Opal and Kermit Patterson Scholarship that can be renewed annually. Application may be obtained on the web or by calling 859-622-1377.

# **Suggested Curriculum Guide for Corporate Communication & Technology Concentration**

#### Freshman (1st Semester) 16 hrs

**BUS 100\* (1)** Professional Development Series

**BUS 101** Nature of Business

**E-1A\*** ENG 101

E-2 MAT 112A/B, 114 Algebra & Applications or MAT 211 Calculus

**E-6** Diversity

E-3A Arts

### Sophomore (1st Semester) 15 hrs

BUS 200 (1) Professional Development Series

**BUS 209** Fundamentals of Financial & Managerial Accounting

**ECO 230** Fundamentals of Microeconomics (Element 5B)

**BUS 207** Fundamentals of Interpersonal Business

Communication E-5A History

E-4A Biological or E4B Physical Lab Science

#### Junior (1st Semester) 13 hrs

**BUS 300 (1)** Professional Development Series

**BUS 302** Essentials of Finance

**BUS 303** Essentials of Organizational Behavior & HR

**BUS 305** Essentials of Marketing

**CCT 270** Entrepreneurship

#### Senior (1st Semester) 15 hrs

BUS 400 (1) Professional Development Series

**CCT 310** International Business Communication

MGT Upper Division Major Course (3 hrs)

**CCT 550** Integrated Corporate Communication

Free Elective (3 hrs) Free Elective (1hr)

\*Course must be taken in semester indicated.

## Freshman (2<sup>nd</sup> Semester) 15 hrs

**BUS 206** Fundamentals of Problem Solving with Excel

E-1B\* ENG 102

**E-1C** CMS 100 or 210

**E-4A** Biological or **E4B** Physical Lab Science

**E-3B** Humanities

#### Sophomore (2<sup>nd</sup> Semester) 16 hrs

BUS 204 Fundamentals of Business Law and Ethics

STA 270 (4) Applied Statistics

ECO 231 Fundamentals of Macroeconomics

**BUS 304** Essentials of Management Information Systems

**BUS 301W** Essentials of Formal Business Communication

#### Junior (2<sup>nd</sup> Semester) 15 hrs

**GBU 201** International Business

**BUS 306** Essentials of Operations and Supply Chain

**CCT 304S** Applied Entrepreneurship and Service Learning

Free Elective (3 hrs)

E-6 Diversity

## Senior (2<sup>nd</sup> Semester) 15 hrs

MKT Upper Division Course (3 hrs)

**BUS 402** Integrated Business Management

MGT 480 Organization Behavior

CCT 570 Web Design for Offices

Free Elective (3 hrs)

# UNIVERSITY GRADUATION REQUIREMENTS

General Education
Student Success Seminar (BUS 100)
Total Hours University Graduation Requirements
College Requirements:
BUS 300 (1 hour) and BUS 400 (1 hour)
Professional Development Series
BUS 100, 200, 300, 400
Nature of Business: BUS 101
Fundamentals Series: Environment and Tools of Business
BUS 204, 206, 207, 209
Essentials Series: Functions of Business: BUS 301W, 302, 303, 304, 305, and 30618 hrs
Mastery of Business: BUS 4023 hrs
Supporting Course Requirements
Environment of Business: ECO 230 (GElement 5B) and 231
Tools of Business: MAT 112A and 112B (GElement 2), 114(GElement 2), or 211(GElement 2), STA 270
G = Course also satisfies a General Education element. Hours are included within the 36 hr. General Education Requirement above.
General Business
CCT 270, 304S, 310, 550, 570, GBU 201, and MGT 480; 3 hrs from: MKT 309, 400, or 401; 3 hrs from
MGT 320, 330, or 465.
Free Electives (Non-Business)
Total Curriculum Requirements